

OAK RIDGE WOODLANDS AREA LITTLE LEAGUE

Volunteer Registration Manual



The league thrives on volunteer support, and we can't accomplish anything without your help. Everyone at Orwall Baseball League is a volunteer, including board members.

If you're thinking about obtaining a volunteer badge, please do so as soon as possible. The experience is incredibly fulfilling for both you and your child and will instill a genuine passion for the game in them.

Some volunteer roles require a badge, while others do not.

To be on the field during the games, you must register for a volunteer badge through the ORWALL website orwallbaseball.com (the same site where you registered your player). A physical badge is mandatory for anyone wanting to be on the field during games—**there are no exceptions to this policy**.

A volunteer badge is not required to assist the team with activities such as scoreboard, scorebook, pitch count (if apply) or team parent.

We are here to help and guide to provide to you and your little ones the best experience possible.

Each season we have ~800 + volunteers, any time you made an update to your application the system doesn't send any notification, so it is very difficult to track any changes. For this reason, once you have followed all steps and requirements on this manual and completed your application. Please send an email to safety@orwallbaseball.com. If everything is correct and complete you will receive an email confirmation.

How to register as volunteer



1. Login into your account on orwallbaseball.com
2. Click the square that says Volunteer Opportunities.



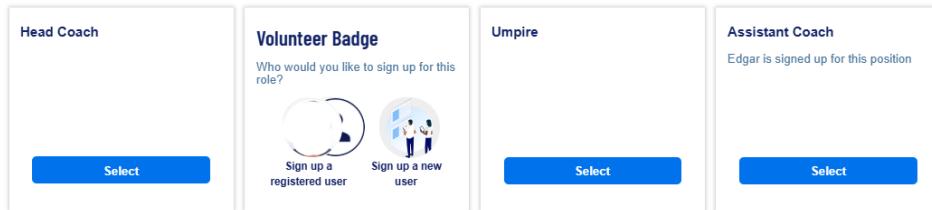
3. Look for the button on the right side of the screen that says Find Volunteer Roles.

 **Find Volunteer Roles**

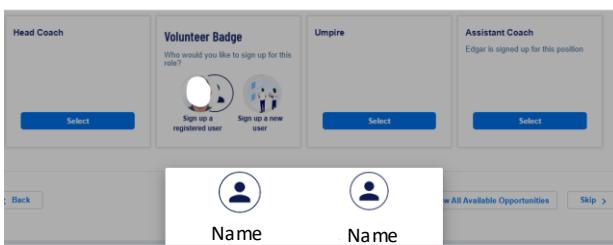
4. Select the box that says your desired role.

Head Coach	Volunteer Badge Team Parent and any other Volunteers	Umpire	Assistant Coach
Select	Select	Select	Select

5. Click sign up as a registered user (or as a new user if you are not currently on the account).



6. Choose the correct person for the volunteer role you are signing up for.



7. Then press the blue Continue button in the bottom right corner.

[Show All Available Opportunities](#)

[Continue >](#)

How to register as volunteer



New User

You've selected the following opportunity:


Contact Information

8.

Legal First Name *	Legal Last Name *
Email Address *	Date of Birth *
Gender *	Street *
City *	State *
Zip *	
Cell Phone *	

Upload Profile Picture

Additional Information

We need a little more information for the following roles you've selected.



Have you ever been charged with, convicted of, plead no contest, or guilty to any crime(s) involving or against a minor, or of a sexual nature? *

 Yes

 No

Have you ever been convicted of or plead no contest or guilty to any crime(s)? *

 Yes

 No

Do you have any criminal charges pending against you regarding any crime(s)? *

 Yes

 No

Have you ever been refused participating in any other youth programs and/or listed on any youth organization ineligible list? *

 Yes

 No

Little League Volunteer Application *

View / Accept

Little League Child Protection *

View / Accept

Additional State Required Clearance

Only one (1) left available. Max file size 10MB

Uploaded a headshot (selfie is okay) for your badge. No sunglasses or hats. *

Only .jpg, .png, .gif files allowed. Max file size 10MB

9.

View / Accept

Little League Privacy Policy *

View / Accept

Government Issued ID *

Only .png, .jpg, .pdf, .jpeg, .gif files allowed. Max file size 10MB

10.

Training Certifications (First Aid, CPR, Concussion, Abuse Awareness)

Only .png, .jpg, .pdf, .jpeg, .gif files allowed. Max file size 10MB

8. The next page will ask for your information and this information is collected securely by our website. These items are required for your background check and to issue a badge. Make sure to fill and complete all information.

9. You will also need to upload a **photo of your government ID (DL)** and a **headshot photo of yourself** (shoulders up, no hat or sunglasses).

Uploaded a headshot (selfie is okay) for your badge. No sunglasses or hats.
Only .jpeg, .png, .jpg, .gif files allowed. Max file size 10MB

Government Issued ID *
Only .png, .jpg, .pdf, .jpeg, .gif files allowed. Max file size 10MB

10. If you already complete and have your Little League Abuse Awareness Certificated, you can upload here, if not you can add it latter.

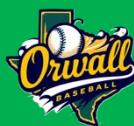
Training Certifications (First Aid, CPR, Concussion, Abuse Awareness)
Only .png, .jpg, .pdf, .jpeg, .gif files allowed. Max file size 10MB

11. Once you complete the page, click the blue Continue button in the bottom right corner.

Invite User and Continue

Back

Background Check



Once we have sent your information in for the background check, you will receive an email from "ORWALL LITTLE LEAGUE automation@instascreen.net" with the subject line: "ORWALL LITTLE LEAGUE Background Questionnaire Notification." Be on the look for this email since it may arrive to your spam. Please read and complete the process outlined (it only takes a few minutes). Link is only valid for 14 days, after that will expire.

ORWALL LITTLE LEAGUE Background Questionnaire Notification

From ORWALL LITTLE LEAGUE <automation@instascreen.net>
Date: Mon 12/29/2025 1:12 PM
To: [\[REDACTED\]](mailto:)



Hello

As part of your consideration for volunteer work, you will need to fill out the Volunteer Application found at the link below.

[Click here to begin](#)

The Volunteer Application takes approximately 15 minutes to complete and we recommend that you double check the information you provide for accuracy to make sure there is no delay in processing your background check.

To remain in active consideration for volunteer work, you must complete the Volunteer Application within 14 days.

Thank you,

ORWALL LITTLE LEAGUE
morgankellett@yahoo.com

Once you click the link, will take you to JDP site
<https://www.jdpalatine.net/>

Complete all information and make sure to select to do it electronically to avoid any delay. If you do not complete this portion, you will not be eligible to receive a badge as your background check will not have been completed. When fish you should see the following screen with your confirmation number and should also receive an email with your file number.



Confirmation

Thank you for completing your online background questionnaire. Your confirmation number is **16768556**. You may be asked for some future time. If you would like to print a copy of your Authorization or your Confirmation, please click on the appropriate button. report, please contact our Consumer Report Agency (CRA), JD Palatine dba/JDP.

Security Notice: It is strongly recommended that you close all browser windows to ensure that you

ORWALL LITTLE LEAGUE
P.O. Box 8094
Spring, TX 77387

JD Palatine db:
10675 Perry Hwy
#607
Wexford, PA 15091
Phone: 855-940-3101
Fax: 877-389-5101

[Print Authorization](#) [Print Confirmation](#)

When you are finished, p

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December 29, 2025

Hello EDGAR EZEQUIEL PERAL AVILES,

Thank you for filling out our volunteer application. Your file number is **16684883**. Use this number when referring to your background screening report. If you have any questions regarding next steps, please contact us using the information below.

Thank you,

ORWALL LITTLE LEAGUE
morgankellett@yahoo.com
P.O. Box 8094
Spring, TX 77387

NOTE: If you have any questions regarding your background screening report, please contact the background screening agency below.

JD Palatine dba/JDP
Phone: 855-940-3232
Fax: 877-389-5105
10675 Perry Hwy
#607

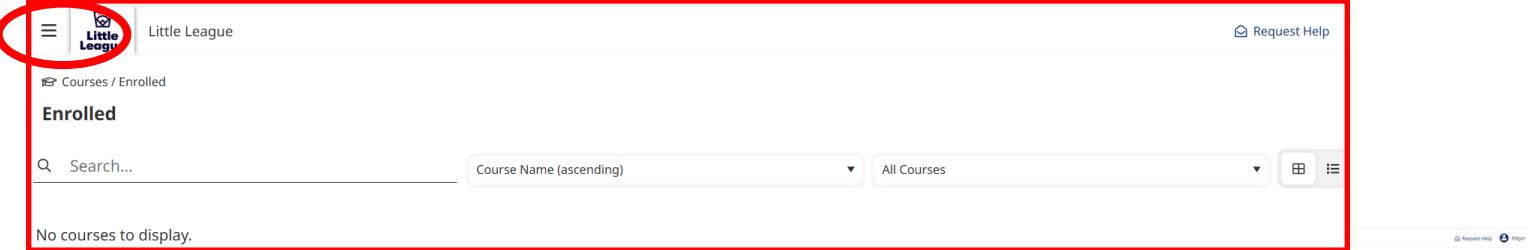
Abuse Awareness Course Requirement

This course needs to be completed annually at the beginning of the year and will be valid for both seasons Spring and Fall.

The link for the course is:

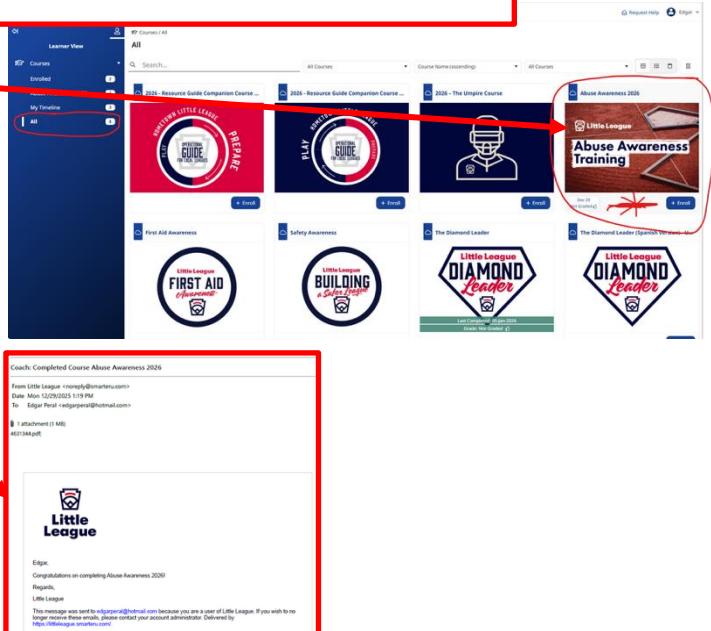
<https://www.littleleague.org/university/articles/abuse-awareness-training-course/>

When you login for the first time it takes you to the courses you are enrolled, this may be empty. If you don't see it in the list, click on the three lines in the top left side and select all courses.



Select the **"Abuse Awareness Course"** to enroll and be completed. This is a requirement by Little League. You should receive an email confirmation of completion with the copy of the certificate PDF file attached. Certificate will need to be uploaded to your volunteer profile in Sports Connect (orwallbaseball.com).

The **"First Aid Awareness"** and **"Safety Awareness"** need to be completed by two persons on the team, the Head Coach and one other. Once completed these need to be sent to volunteer@orwallbaseball.com

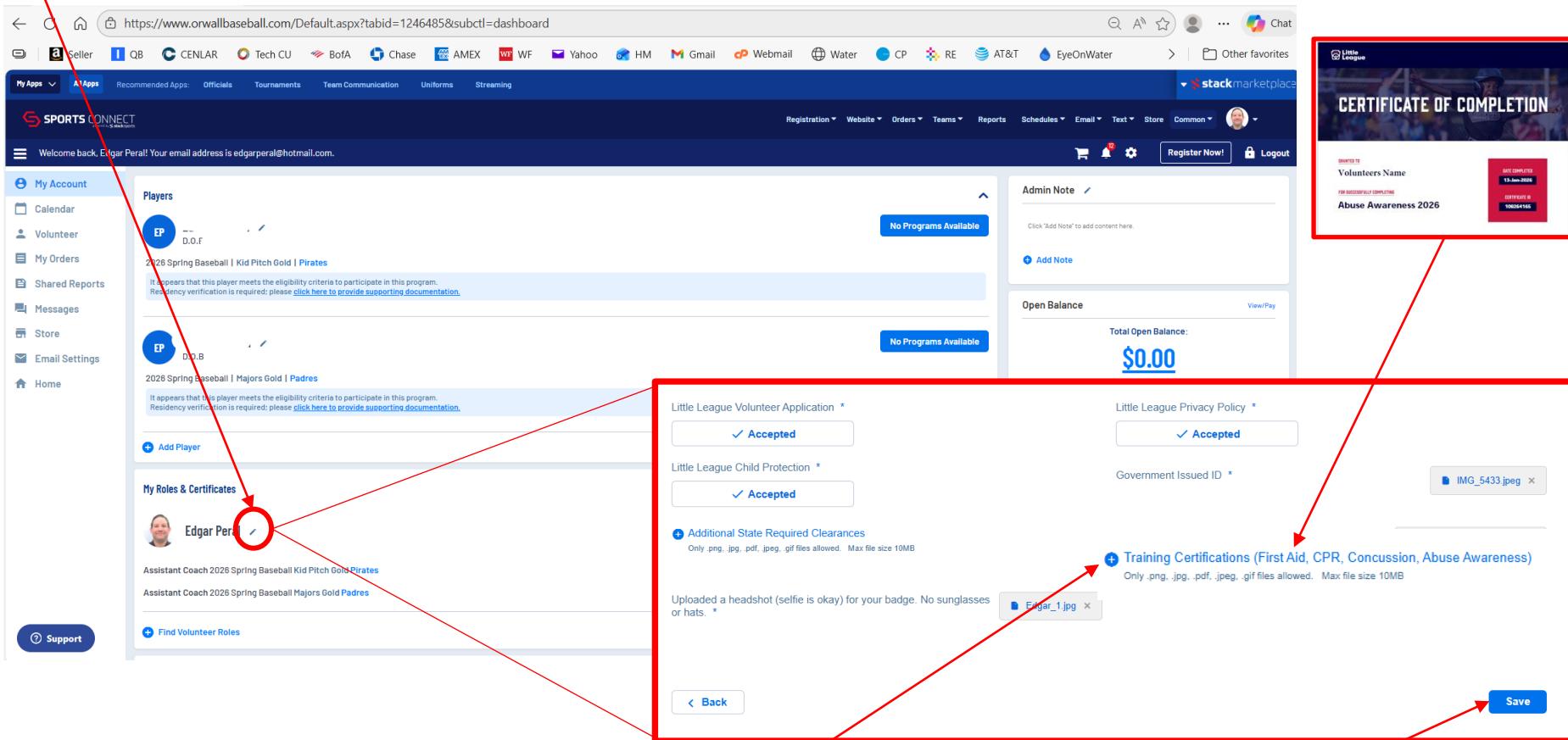


Coach: Completed Course Abuse Awareness 2026
From Little League <no-reply@litttleleague.org>
Date: Mon 12/26/2025 11:59 PM
To: Edger Perez <edgergeneral@hotmail.com>
1 attachment (1 MB)
4637344.pdf

Edger,
Congratulations on completing Abuse Awareness 2026!
Little League
This message was sent to edgergeneral@hotmail.com because you are a user of Little League. If you wish to no longer receive these emails, please contact your account administrator. Delivered by www.litttleleague.org

Once completed, please upload the "Abuse Awareness Certificated" to your volunteer profile in Sports Connect orwallbaseball.com

Click the pencil beside your name in your volunteer profile.



Once completed, please upload the "Abuse Awareness Certificated" to your volunteer profile in Sports Connect orwallbaseball.com

Click the pencil beside your name in your volunteer profile.

Scroll down to the section "Training Certifications (First Aid, CPR, Concussion, Abuse Awareness)" and upload your certificate.

Make sure you click the save blue bottom on the bottom right.

https://www.orwallbaseball.com/Default.aspx?tabid=1246485&subct=dashboard

My Apps Recommended Apps: Officials, Tournaments, Team Communication, Uniforms, Streaming

SPORTS CONNECT

Welcome back, Edgar Peral! Your email address is edgarperal@hotmail.com.

My Account

Players

EP D.O.F
2026 Spring Baseball | Kid Pitch Gold | Pirates

It appears that this player meets the eligibility criteria to participate in this program. Residency verification is required; please [click here to provide supporting documentation](#).

EP D.O.B
2026 Spring Baseball | Majors Gold | Padres

It appears that this player meets the eligibility criteria to participate in this program. Residency verification is required; please [click here to provide supporting documentation](#).

+ Add Player

My Roles & Certificates

Edgar Peral

Assistant Coach 2026 Spring Baseball Kid Pitch Gold Pirates

Assistant Coach 2026 Spring Baseball Majors Gold Padres

+ Find Volunteer Roles

Admin Note

Click "Add Note" to add content here.

+ Add Note

Open Balance

Total Open Balance: \$0.00

View/Pay

Little League Volunteer Application * ✓ Accepted

Little League Child Protection * ✓ Accepted

Additional State Required Clearances

Only .png, .jpg, .pdf, .jpeg, .gif files allowed. Max file size 10MB

Uploaded a headshot (selfie is okay) for your badge. No sunglasses or hats. *

IMG_5433.jpeg

Little League Privacy Policy * ✓ Accepted

Government Issued ID *

+ Training Certifications (First Aid, CPR, Concussion, Abuse Awareness)

Only .png, .jpg, .pdf, .jpeg, .gif files allowed. Max file size 10MB

Edgar_1.jpg

Save

Scroll down to the section "Training Certifications (First Aid, CPR, Concussion, Abuse Awareness)" and upload your certificate.

Make sure you click the save blue bottom on the bottom right.